

Job Title: Junior Engineer (Electrical)

Reporting to the Project Manager

- **Duties:**

- Liaising with clients and assisting in managing Electrical projects
- Site surveys and Engineering inspection activities
- Analysis and review of Electrical design documents
- Electrical Specification writing, trouble shooting and problem solving
- Provide Technical support to the Electrical Site Management Team
- Manage the Electrical documentation to ensure the relevant Registers and Logs are kept up to date
- Manage Electrical System handovers, with site-based Commissioning specialists
- Evaluate RFI responses and ensure engineering issues are resolved
- Ensure CJK Engineering Site Management are working off the latest Electrical Specifications and Drawings
- Prepare Electrical Technical Submittals according to the specifications
- Populate Electrical Test Packs and collated Electrical Test record sheets for system completion.
- Collate Electrical O&M Manual documentation for inclusion in the final handover documents
- Ensure the Project Quality Plan and associated Electrical Inspection & Test Plan is being followed for each Electrical system

- **Previous Experience / Qualifications:**

- Third Level qualification or currently studying Electrical Engineering or Building Services Engineering
- Ability to work well within strict deadlines and on their own initiative
- Good communication skills
- Strong Microsoft Excel skills
- Excellent attention to detail
- Electrical knowledge & experience gained from either a trade or academic background

- **Desirable:**

- Good knowledge of AutoCad / NavisWorks
- Previous construction site experience

- Renewable energy knowledge beneficial

- Full Time Position.
- Salary is dependent on experience.
- Position based in on various Electrical Projects.
- Working Time 39 hours per week.